

Matt Blunt
Governor



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Commissioner

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Thomas J. Sadowski
Director

MEMORANDUM

TO: State Agencies
FROM: OA/Division of Accounting
DATE: December 12, 2006
RE: Vendor Checks

During the time frame of January to June, vendor checks will not be released as scheduled due to state holidays and the banks being open. Checks produced will be released on the date listed below.

If you have any questions, please have your Agency Customer Service Coordinator (ACSC) contact OA/Division of Accounting Agency Customer Service desk at (573) 522-6000.

Thank you for your cooperation.

<u>Date Check Produces</u>	<u>Normal Release Date</u>	<u>Date of Check</u>	<u>Date Check will be Released</u>
February 8, 2007	February 9, 2007	February 13, 2007	February 13, 2007
May 4, 2007	May 7, 2007	May 9, 2007	May 9, 2007